



MINUTE OF THE MEETING OF THE BOARD OF DIRECTORS HELD ON WEDNESDAY 25 NOVEMBER 2020 VIA ZOOM AT 2:00PM.		
	<p>Present: L Hood (Chair), F Falconer (Vice Chair), G Whitefield (Honorary Treasurer), B Stevenson, J Wilson, L Macdonald, N Dickie (part), D Spence, L Fowley, K Reilly, and N Brett Young.</p> <p>In Attendance: T Frew (Chief Executive), G Lithgow, L Little and S Dow. Input from Jenni Snell.</p>	<p>ACTION</p>
1.	<p>WELCOME AND APOLOGIES</p> <p>L Hood welcomed everyone to the meeting. Apologies were received from A Morrell and L Fergus. The Board sent their condolences to A Morrell.</p>	
2.	<p>MINUTE OF LAST MEETING (1 OCTOBER 2020)</p> <p>The minute of the meeting held on 1 October 2020 was approved as an accurate record without amendment.</p>	
3.	<p>MATTERS ARISING</p>	
3.1	<p>Voluntary Sector/Local Authority Vacancies – Update</p> <p>L Hood reported that Board members L Fergus, B Stevenson, D Spence and J Wilson had all come to the end of their second terms of office.</p> <p>L Hood noted that the importance of continuity, to that end D Spence agreed to extend her term for up to 2 years. This was approved.</p> <p>One nomination was received for the Voluntary Sector vacancy, therefore no ballot would be required. The successful candidate is David Brackenridge, CEO, Venture Scotland.</p> <p>Two nominations were received for the Local Authority vacancy. The ballot process is underway using Election Runner which provides anonymous voting. The ballot closes on Friday at 12 noon. The nominees are Mark Molloy, Dumfries & Galloway Council and Gary Maguire, Glasgow Life. The outcome will be reported to the AGM on 30 November.</p>	
3.2	<p>Board Co-Option – Update</p> <p>L Hood advised that after meeting, Joyce White had agreed to join the Board. Formal approval was requested. This was agreed.</p> <p>L Hood reported that discussions were taking place with Nishy Lall, Head of Young People with Sky and sought Board approval pending Nishy's decision. This was agreed.</p>	

	L Hood congratulated Liam Fowley on his recent appointment as Vice Chair of Scottish Youth Parliament.	
4.	CONFLICTS OF INTEREST L Macdonald declared an interest in Item 6.4 Accommodation Update.	
5.	COVID-19	
5.1	CEO Update T Frew referred to the SMT Report which provides details. A brief presentation was also submitted updating the board on key outcomes delivered.	
6	FINANCE AND AUDIT COMMITTEE	
6.1	Draft Minute of Meeting Held on 5 November 2020 – For Information (BOD/29/20) The draft minute was noted.	
6.2	Annual Audit of Accounts 2019-20 – Outcome of Discussion G Whitefield advised that the audit process had been completed and accounts had been signed.	
6.3	Audit Services 2020-2023 – Recommendation for Approval G Whitefield reported that 2 tenders had been received and after consideration the reappointment of Thomson Cooper would be recommended to the AGM. This was agreed.	
6.4	Accommodation Update – For Decision (BOD/38/20) L Little summarised the previously circulated paper. G Whitefield reported that the FAC had agreed to support signing of the lease. An update on one off and ongoing costs would be made to the next meeting. An initial spend of £60k was recommended with any further significant spend being discussed with the Executive Committee. This was agreed. L Hood thanked L Little for her hard work and commitment during difficult personal circumstances.	
6.5	Management Accounts to 30 September 2020 – For Information (BOD/30/20) G Whitefield noted no issues in achieving breakeven position. An excellent result given the challenging circumstances.	
6.6	Revised Budget 2021-22 – For Information (BOD/31/20) G Whitefield advised that the budget had been prepared to inform discussions around the Annual Audit of Accounts and was earlier than usual. The initial target of	

	<p>£66k had since been reduced to £40k. The revised budget will be revisited at the next FAC meeting.</p> <p>J Wilson congratulated all involved.</p> <p>G Whitefield thanked L Little and the team.</p>	
7.	SENIOR MANAGEMENT TEAM UPDATE	
7.1	<p>Senior Management Team Report – For Information (BOD/32/20)</p> <p>T Frew highlighted:</p> <ul style="list-style-type: none"> • Attracted investment in Youth Work (£6.5m) • Developed and supported the sector to deliver for young people • Improved understanding of the importance of youth work <p>F Falconer asked if YouthLink Scotland played any part in supporting the Kickstart Programme? G Lithgow advised that the focus was on wider employability but there was possibly potential for YouthLink Scotland to host placements outwards to the sector. K Reilly reported that YMCA Scotland had submitted a consortium bid and had been informed that the outcome had been delayed due to the huge number of submissions. She was unsure what scope there would be for a second round.</p> <p>B Stevenson gave his congratulations on media coverage.</p> <p>The report was noted.</p>	
7.2	<p>Digital Evolution Strategy Update – For Information (BOD/33/20)</p> <p>The report was noted.</p>	
8.	NATIONAL YOUTH WORK CONFERENCE 2020	
8.1	<p>Feedback – For Information</p> <p>T Frew reported that feedback had been overwhelmingly positive. He thanked all staff involved and was impressed with how quickly it had been turned around. He thanked L Hood for chairing.</p> <p>K Reilly thought it was very well managed and liked the randomness of the small chat groupings.</p> <p>L Hood also thanked everyone involved.</p>	
9.	YOUTH WORK AND SUSTAINABILITY	
9.1	<p>Preparing for COP26 – Input from Jenni Snell</p> <p>Jenni Snell provided an input on Preparing for COP26. The presentation will be circulated.</p> <p>J Wilson advised that Glasgow City College will stop teaching for the week and was happy to make introductions if additional space was needed. G Lithgow responded</p>	

	<p>that the LA Youth Work Managers group were keen to have a national event so may take him up on the offer.</p> <p>K Reilly reported that YMCA have 10 young leaders as official observers based in the Blue Zone who will provide feedback following sessions and suggested a possible link in to give feedback direct to young people.</p> <p>L Macdonald offered to link with T Frew and J Snell to discuss further the strategic priorities, areas of focus and possibilities for the youth work sector. Ensuring young people's direct participation would require collaboration.</p> <p>L Hood thanked Jenni for her input.</p>	
10.	CONSULTATION RESPONSE	
10.1	<p>Scottish Government Social Renewal Advisory Group – Coronavirus (COVID-19): Supporting People and Communities Call for Ideas,– YouthLink Scotland Response – For Information (BOD/34/20)</p> <p>The response was noted.</p>	
10.2	<p>Scottish Government - Raising the age of referral to the principal reporter – YouthLink Scotland Response – For Information (BOD/35/20)</p> <p>The response was noted.</p>	
10.3	<p>Scottish Parliament Equalities and Human Rights Committee - Call for views on UN Convention on the Rights of the Child Bill – YouthLink Scotland Response – For Information (BOD/36/20)</p> <p>The response was noted.</p>	
11	PUBLICATIONS	
11.1	<p>Learning through Lockdown: The Impact of Youth Work during summer 2020</p> <p>Noted</p>	
11.2	<p>Access to Facilities Follow Up Survey</p> <p>Noted</p>	
11.3	<p>Link Magazine 2020: Resilient, Resourceful and Reimagined</p> <p>Noted</p>	
11.4	<p>National Case Study Evaluation 2020: Youth Work's Contribution to the Scottish Attainment Challenge</p> <p>Noted</p>	
11.5	<p>COVID-19: Guiding Framework to support the delivery of youth work services – Updated</p>	

	Noted	
11.6	#IWill Strategic Plan 2021-25 Noted	
12.	EQUALITIES REFLECTION	
12.1	Reflection on items covered during the meeting L Macdonald raised the issue of Child Rights and Wellbeing Equality Impact Assessments being demanded as part of funding applications and asked if there would be guidance from YouthLink Scotland. T Frew acknowledged that it was a huge challenge. He felt that SCVO would have a role to play. He also noted the new Scottish Government Equalities Directorate and would want to ask how they will provide support. K Reilly noted that Corra had included this requirement and will raise the issue at the next NVYOS meeting.	
13.	AOB	
14.	DATE OF NEXT MEETING	
	The next meeting schedule is the 24 Hour Event on 17/18 February which is unlikely to go ahead in the traditional format. Board members will be advised on alternatives e.g. online format.	