

Job Description

Global Youth Officer – Start the Change!

Highland One World is a small 'not for profit' educational charity based in Inverness which exists to promote sustainability and social justice. We work with educators in the formal and informal sector, local authority staff and other partners to support and develop global citizenship education.

Global citizenship education is concerned with the processes that foster:

- *the knowledge, understanding, skills and values which promote social, economic and environmental justice locally and globally;*
- *the importance of equality, diversity and social justice in a multicultural society and interdependent world.*

Scope of Work

As part of the HOW team, the Global Youth Officer will help to deliver the objectives of *Start the Change!* This is a European funded project which aims to empower young people aged 15-24 to have a voice and take action on issues related to migration, inequality and the UN Sustainable Development Goals.

With a commitment to social justice and sustainability and the values of Highland One World, the post holder will have experience of working with young people and a passion for creative and innovative approaches to youth voice and action.

The successful applicant will be able to demonstrate a commitment to youth engagement as a tool for positive change.

The post has a national and international dimension, and has the following responsibilities:

- Identify and foster relationships with schools, education institutions, and local organisations to promote the project;
- Develop strategies to increase engagement of young people with Start the Change and facilitate the development of youth groups (Changemakers);
- In collaboration with educators and youth workers, support youth groups to identify and take action on global issues;
- Coordinate youth activities and events related to the project;
- Facilitate training sessions and events as required;
- Collaborate with project partners across Europe to develop project activities;
- Support the development of local networks of young people, educators and organisations willing to work together to take action on global issues
- Participate as a member of HOW in team meetings, project meetings and other forums.
- Contribute to the strategic aims and objectives of the organisation through participation in planning and evaluation meetings and organisational activities as required;
- Contribute to Highland One World's promotion and communication plans;
- Carry out such other duties as may reasonably be requested by the Coordinator and Management Committee;

Essential Experience, Skills and Competences

- Educated to degree level or above;
- A minimum of 3 years' experience developing and delivering youth projects in a related field
- Knowledge and experience of Global Citizenship Education and an active interest in global issues; This role requires someone who is able to engage youth workers and young people in a wide range of global themes related to sustainable development and migration;
- Knowledge and experience of relevant agendas e.g Learning for Sustainability, the UN Sustainable Development Goals and the UNCRC;
- Strong communications, facilitation and networking skills: this post requires engagement and co-ordination of a diverse range of stakeholders to develop and sustain youth groups and networks;
- Proven learning and creative ability: the post requires someone who is willing to seek out, develop and successfully implement new ideas, or adopt proven approaches to engaging young people in active global citizenship;
- Ability to influence, advocate and promote the work of Highland One World;
- Team working ability: the post requires someone who will play an active and collaborative role in the HOW team and wider network;
- Strong written and verbal communication skills, and the ability to adapt messages to engage with a range of audiences;
- Excellent time management and organisational skills with some experience of project/event management: the post requires someone with an ability to plan effectively and deliver on the project's objectives in a timely fashion, using their own initiative and as part of a small team;
- Excellent IT Skills including Microsoft Word, Excel, PowerPoint, Outlook, web and social media;
- The ability to work flexibly in response to the requirements of the project: including some evening and weekend working as required (with time off in lieu).
- Flexibility to travel in Scotland and occasionally overseas:
- Driving license and access to car.

Desirable

- Knowledge and experience of the Scottish Education system;
- Experience in externally-funded projects and a proven track record in delivering project outcomes.

Terms and Conditions

Hours: 2 days per week (0.4 fte)

Salary: £ 27,373 – £29,084 (pro rata) depending on experience+ 5% employer's contribution to pension

Contract: The post is for one year with the possibility of extension subject to funding

Application deadline: Tuesday, December 11th. Interviews will take place on Monday, December 17th in Inverness.

How to apply: Please submit your CV and covering letter outlining how your skills and experience meet the requirements of the role to info@highlandoneworld.org.uk

To arrange an informal conversation about the post, please contact info@highlandoneworld.org.uk

Appointment is subject to the receipt of satisfactory references and PVG clearance.