

Top tips for applying for funding to the Heritage Lottery Fund

The Heritage Lottery Fund supports all kinds of project using money raised by National Lottery players to help people and communities enjoy, explore and learn more about the heritage they care about. Projects can include anything from recording people's memories, researching people and places, looking after natural habitats and wildlife, helping people to learn traditional skills, delving into diverse cultures or exploring a local museum collection.

Do you have an idea for a heritage project and interested in getting people and your local community involved? Here are a few top tips from the Heritage Lottery Fund to help you through the process:

- Decide on a heritage focus which is not too wide but will enable people to get involved and participate
- Explain why the heritage is important to you and your group
- Speak to the relevant heritage organisations to find out what support they can offer and explain who you are working with to help provide the heritage expertise
- Consider the different groups of people you could involve and how you will reach a wider range of people
- Make sure there are plenty of opportunities for people to get involved and tell us the positive impact and difference your project will make for participants
- Clearly define your project from the outset, think about what will happen throughout your project and how the project will end
- Carefully consider all the costs you will need to deliver this project and they are as accurate as possible
- Assume we have no knowledge of your organisation, tell us your organisation's expertise and capacity to deliver the project you are planning
- The outcomes section of the application form is really important section to explain how your project will achieve the criteria for the programme you are applying to
- Ask someone else if they can read your application before your apply and don't forget to answer all the questions asked!

If you would like discuss an idea for a project or would like more information about the types of projects the Heritage Lottery Fund can support get in touch with their Development team. You can call them on 0131 225 9450 or email scotland@hlf.org.uk

Project in partnership with:

